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Idaho  
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**Date: September 23, 2014**

GBCG Correspondence: 2014-20

To: Chair, Great Basin Operations Committee

From: Chair, Great Basin Coordinating Group

Subject: Recruitment for Incident Commanders and Incident Commander Trainees for Great Basin Geographic Area Incident Management Teams

**Reply Due – October 24, 2014**

The Great Basin Coordinating Group is soliciting nominations for Incident Commanders (IC), Deputy IC's, and trainees to lead Great Basin Type 1 and 2 Incident Management Teams for 2015. The intent of this announcement is to recruit applicants for these positions.

**Number of Positions:**

- Up to two Type 1 Incident Commanders for a three year term;
- Two Type 2 Incident Commanders for a three year term;
- Type 1 and Type 2 Deputy Incident Commanders for a one year term;
- Type 1 and Type 2 Trainee Incident Commanders for a one year term

**Duties:** Individuals will be expected to perform at a high level of functional and managerial expertise as a Type 1 or 2 IC, Deputy IC and/or ICT Trainee. Individuals will lead and manage an interagency incident management team on complex incidents. Interaction between team members is an absolute necessity when performing in an emergency and often critical incident situation.

**Qualifications:** All applicants MUST meet qualifications using the current National Wildfire Coordinating Group (NWCG) [Wildland Fire Qualifications Guide 310-1](#) (October 2013). Certification of applicant qualification by a Certifying Officer must be submitted (Attachment Form 1). The applicant must address the Knowledge, Skills & Abilities in order to demonstrate necessary leadership and communication skills required for this important leadership assignment.

**Duration:** The selected candidates will fill the IC position for 3 years. Type 1 and 2 Deputy IC's and Trainees for 1 year. Individual incident assignments can be as long as 30 days, but are normally 14 days. The Type 2 teams are normally put on 2-hour call for a three week period with a two week off call period in between. Type 1 Teams follow a one week National and Rocky/Great Basin team rotation. For additional information refer to Supplement 1, Great Basin Incident Management Team Operating Plan located in the April 2014, Great Basin Mobilization Guide.

**How to apply:**

**Applicant must apply using the [Incident Command Application System \(ICAP\)](#) as well as:**

Each applicant must provide the following:

1. Experience and training records for the position, including at least the last five years.
2. Completed attached Form 1, **2015 GREAT BASIN INCIDENT COMMANDER NOMINATION FORM**. Certifying official must certify that qualifications are correct.
3. KSA's for the 2015 Great Basin IMT application
4. Copy of your latest IQCS/IQS Report.

***All applicants should submit applications to:***

Tracy Swenson [tracy\\_swenson@fws.gov](mailto:tracy_swenson@fws.gov)

**Methods of evaluation and selection:** The Great Basin Operations Committee is responsible for reviewing the applications for completeness, and applying ranking criteria to determine the best-qualified candidates. Selection will be made by the Great Basin Coordinating Group. Selections will be made solely on the basis of merit, fitness, and qualifications. All applicants will receive consideration without regard to race, color, age, sex, marital status, religion, national origin, political affiliation, handicap, or other non-merit factors. The Great Basin Coordinating Group Chair is responsible for notification of selection and non-selections.

Questions may be directed to the Chairperson of the Great Basin Operations Committee Tracy Swenson at (435) 734-6449.

/s/ Tracy Swenson

Attachments:

Great Basin Incident Commander Nomination Form  
Knowledge, Skills and Abilities (KSA's)  
E-Authentication Instructions